



Derby Hippodrome Restoration Trust

PRIVACY POLICY

The Derby Hippodrome Restoration Trust (DHRT) takes the privacy of its members and supporters seriously. Please find below the policies that we apply in order to ensure this.

1. DHRT will retain records of personal data only insofar as it is necessary to conduct the business of the Trust which consists of:
 - a. Communicating with members and supporters of DHRT regarding matters related to the operation of the Trust, including keeping them informed of any plans and of the progress of the Trust, also details of any events of interest to them.
 - b. Coordinating the administrative affairs of the Trust relating to membership fees and HMRC Gift Aid Claims. For Trustees and committee members of DHRT it also relates to returns for the Charities Commission and access to banking facilities.
2. DHRT will only hold personal data that is needed for the purposes identified in point 1 above and no more. This consists of names and Email and/or postal address, and/or telephone number as required. It will also include dates of birth for Trustees and committee members of the Trust.
3. DHRT will not use personal data that it holds for any other purpose other than those identified in point 1 above.
4. DHRT will not share personal data that it holds with any third party.
5. DHRT will always obtain consent to hold the personal data of members and supporters.
6. DHRT will remove from its records the personal data of any individual who is no longer a member or supporter of the Trust.
7. DHRT will immediately cease sending information to members of the public who request to be removed from the mailing list, within 28 days.
8. DHRT will, upon request by an individual, provide details of personal data held on that individual and an explanation of the purpose for which it is held.
9. All requests for action or information in relation to this policy can be made to the Treasurer/Membership Secretary by post at: 55 Ford Lane, Allestree, Derby DE22 2EY.